

**Maine Coast Heritage Trust
Position Description**

Seasonal Property Laborer, Aldermere Farm

Department/Division: Stewardship/Aldermere Farm and Erickson Fields
Reports To: General Manager
Effective Date: July 2021
Status: Short-Term Seasonal
Classification: Non-Exempt

GENERAL SUMMARY:

Works under the General Manager to perform property maintenance at Aldermere Farm.

ESSENTIAL JOB FUNCTIONS:

- ◆ Works with staff and volunteers in carrying out farm operations, including building maintenance, fencing, haying and pen cleaning.
- ◆ Performs landscaping and lawn care.
- ◆ Occasionally assists staff with chores and management of cattle.

EDUCATION & EXPERIENCE:

Prior landscaping, farming or related experience is recommended.

QUALIFICATIONS:

- ◆ Good interpersonal oral communication skills.
- ◆ Ability to use hand tools and small machinery
- ◆ Ability to work independently and as part of a team.
- ◆ Ability to collaborate with peers and supervisors in the organization, including accepting positive feedback and constructive criticism to more effectively complete the job.
- ◆ Regular attendance is required.

WORKING CONDITIONS & PHYSICAL DEMANDS:

Work is primarily outdoors in the field and unheated barns and can be required in all-weather conditions such as hot sun, wind, rain, and cold. Significant physical strength and endurance is required, including the ability to lift 50 lbs. regularly. Awareness, respect and care will need to be taken while working around cattle, equipment and

agricultural machinery (tractors and implements). While the majority of worktime is spent outdoors on the farm site, time is also allocated for office work to maintain records and communicate with various stakeholders (program participants, buyers, etc.) as well as weekly produce deliveries as needed. Occasional assistance with community events for the preserve and MCHT will be required.

The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

***External and internal applicants, as well as position incumbents who become disabled as defined under the Americans With Disabilities Act, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.**

TO APPLY: Send resume and three references to aldermere@mcht.org with “Seasonal Property Laborer” in the subject line. The position will remain open until filled.

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